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State of Minnesota  
HOUSE OF REPRESENTATIVES

EIGHTY-FIFTH  
SESSION

HOUSE FILE No. **3460**

February 25, 2008  
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The bill was read for the first time and referred to the Committee on E-12 Education

1.1 A bill for an act  
1.2 relating to education finance; requiring school districts to submit licensed  
1.3 employee salary settlement information to the Department of Education;  
1.4 amending Minnesota Statutes 2006, section 123B.77, by adding subdivisions.

1.5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.6 Section 1. Minnesota Statutes 2006, section 123B.77, is amended by adding a  
1.7 subdivision to read:

1.8 Subd. 1b. Uniform licensed employee salary settlement data. (a) The  
1.9 commissioner must develop and maintain a Web-based uniform licensed employee salary  
1.10 settlement database that is accessible to the public. The database, which must allow for  
1.11 separate entry of data for teachers, superintendents, and other administrators, may be  
1.12 modeled after the teacher salary settlement forms employed by the Minnesota School  
1.13 Boards Association.

1.14 (b) A school district must complete the uniform teacher salary settlement form  
1.15 within 60 days of the date of the ratification of the teacher salary contract. The uniform  
1.16 teacher salary settlement form must include at least the following biennial information:

- 1.17 (1) the school district's name and number;
- 1.18 (2) the settlement date;
- 1.19 (3) the full-time equivalent number of teachers covered by the contract;
- 1.20 (4) teacher duty time in days and minutes;
- 1.21 (5) the salary schedule cost, separately listing cost-of-living adjustments, step and  
1.22 lane adjustments, and alternative teacher compensation adjustments;
- 1.23 (6) health insurance costs displayed separately for active and retired teachers;
- 1.24 (7) life insurance costs;

- 2.1 (8) dental insurance costs;  
 2.2 (9) extracurricular service costs;  
 2.3 (10) district Teacher's Retirement Association (TRA) costs;  
 2.4 (11) district Federal Insurance Contributions Act (FICA) costs;  
 2.5 (12) district contributions to early retirement plans, severance pay, and employer  
 2.6 403(b) matches;  
 2.7 (13) other compensation not listed in clauses (1) to (12); and  
 2.8 (14) average step and lane placement of current teaching staff.

2.9 (c) A school district must submit salary settlement data on school principals and  
 2.10 assistant principals to the department through the uniform licensed employee salary  
 2.11 settlement database in the same manner and form as required in paragraph (b).

2.12 (d) A school district must submit its superintendent contract data to the department  
 2.13 through the uniform licensed employee salary settlement database. The superintendent's  
 2.14 form must include the following:

- 2.15 (1) school district name and number;  
 2.16 (2) length of the superintendent contract and renewal clause timelines;  
 2.17 (3) salary cost;  
 2.18 (4) health insurance costs;  
 2.19 (5) life insurance costs;  
 2.20 (6) dental insurance costs;  
 2.21 (7) district Teacher's Retirement Association (TRA) costs;  
 2.22 (8) district Federal Insurance Contributions Act (FICA) costs;  
 2.23 (9) district contribution to early retirement plans, employer 403(b) matches,  
 2.24 severance pay, and limits on total severance, if any;  
 2.25 (10) car allowance;  
 2.26 (11) housing allowance; and  
 2.27 (12) any other compensation not listed in clauses (1) to (11).

2.28 **EFFECTIVE DATE.** This section is effective for settlements entered into on or  
 2.29 after July 1, 2009.

2.30 Sec. 2. Minnesota Statutes 2006, section 123B.77, is amended by adding a subdivision  
 2.31 to read:

2.32 **Subd. 1c. Collective bargaining agreements; superintendent contracts.** A  
 2.33 school district must post its teacher collective bargaining agreement, principal collective  
 2.34 bargaining agreement, if any, and superintendent contract to the district's Web site within  
 2.35 ten days of the date the contract is ratified. The district must also provide an electronic

3.1 copy of each of these agreements to the Department of Education within 15 days of the  
3.2 date the contract is ratified.

3.3 **EFFECTIVE DATE.** This section is effective for contracts and settlements entered  
3.4 into on or after July 1, 2009.